

*Oberlin Unitarian Universalist Fellowship*  
*Youth Advisor Job Description*

**Title:** Religious Education (RE) Youth Advisor

**Goal:** To create and support an environment that achieves the RE mission and vision and to act as role-model to youth (ages 12-17) in the program, emphasizing the role as collaborator and partner in creating a program that reflects the needs and goals of the youth.

**Responsible to:** Director of Religious Education (DRE) and Religious Education Committee

**Terms:** Yearly \$1,000.00 stipend, to be paid monthly

**Hours:** Sundays, from 12-1:30pm; additional time as needed for planning, RE meetings, social activities, and Youth Conferences.

**Application Deadline:** open ended

**Qualifications Needed:**

- Minimum of 25 years of age and must pass background check
- Experience working with youth and values consistent with Unitarian Universalism
- Ability to provide spiritual, emotional, and intellectual support for the challenges youth in this age range experience
- Ability to inspire leadership and provide practical assistance in the areas of Unitarian Universalist religious exploration, social justice and community, while demonstrating appropriate, healthy, professional boundaries
- To be able to demonstrate planning, communication, and organizational skills
- To be conversant with current technology widely used by youth
- Valid driver's license (preferred)

**Responsibilities:**

**Primary:**

1. Prepare and present the RE Youth covenant, vision, and goals in partnership with the youth.
2. Provide supervision of youth in partnership with fellow adult support staff during Sunday meetings and other hosted events.
3. Coordinate field trips, social justice activities, attendance of Youth Conferences, Summer Institute and General Assembly, and social/holiday gatherings with DRE, RE Committee and support staff.
4. Clearly communicate with parents/caretakers the participation expectations of all events. Maintain relationships with families of youth.
5. Attend monthly RE Committee meetings.

6. Be familiar with OUUF's RE Policies and Procedures and the OUUF Safety Policy and be prepared to act on them. Maintain appropriate confidentiality while following mandatory reporting requirements.
7. Communicate regularly with the DRE to ensure quality support of OUUF families and Youth program.

**Secondary:**

1. Maintain a clean, safe, and organized classroom, in partnership with the youth.
2. Collaborate with youth to present the Youth Led Worship Service each year, working closely with Worship Associates and support staff.
3. Participate in yearly review of goals.
4. Assist with enrollment and registration of youth.
5. Coordinate adult sponsors and transportation for Youth Conferences.
6. Keep DRE informed of supply inventory/needs.
7. Facilitate yearly bridging and graduation services.

**OUUF MISSION:** *The Oberlin Unitarian Universalist Fellowship is a welcoming, caring community that promotes religious freedom, encourages spiritual and personal growth, and works for a peaceful, just, and sustainable world.*

**OUUF COVENANT:** *We the members and friends of the Oberlin Unitarian Universalist Fellowship covenant to live together in our quest for truth, love, social justice, and environmental responsibility. In this spirit of caring fellowship, we offer our combined gifts and resources.*

**RELIGIOUS EDUCATION MISSION:** *Religious Education at the Oberlin Unitarian Universalist Fellowship creates a community which nurtures spiritually healthy children who respect themselves, each other and the world.*

**RELIGIOUS EDUCATION MISSION:** *Religious Education at the Oberlin Unitarian Universalist Fellowship creates a community that nurtures children and youth in their ever-evolving faith formation, including developing a commitment to religious freedom, critical thinking, ethical action, individual responsibility and reverence for life. We achieve this through experiential learning and developmentally appropriate curricula in keeping with UU principles and traditions.*

**To apply: Send cover letter, references, and resume to [office@ouuf.org](mailto:office@ouuf.org) or mail to Attn: Religious Education , PO Box 0354, Oberlin, OH 44074**